

Hi-Q Team Invitation Letter

Hi-Q Banquet Invitation Letter

March 24, 2023

To: (Administrator Name, Title, School Name)
(City where school located), State, Zip

From: (Advisor(s) Name), Hi-Q Program Advisor

Salutation: (Enter School Administrator Name, Title)

We are excited to announce that our (School Name) HI-Q team has completed the 2023 Hi-Q Competition season. There will be an awards banquet held April 2, 2023, to celebrate our participation and student commitment to academics.

At the banquet, all Hi-Q students will receive:

1. Award certificate recognizing their academic participation in the 2023 season.
2. Commemorative lanyard and pins recognizing their achievements.
3. Seniors will receive a special patch and additional pins honoring their specified number of years/commitment to the Hi-Q program.

We would like to thank the (School District Name) for your ongoing support and commitment to the Hi-Q program.

You are cordially invited to attend the 2023 Hi-Q Award banquet on April 2, 2023, at the Little River Country Club. It is our sincere hope you will join our team in recognition of this academic achievement.

I/We have enclosed a copy of the Banquet invitation with details of the event.

Thank you for your consideration.

Sincerely,

Advisor Name

Your contact information (e-mail address/Phone number)